



JOB DESCRIPTION

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| Job Title: | Programme Learning Manager – Sierra Leone & Liberia |
| Reporting to: | Country Representative – Sierra Leone & Liberia |
| Contract Type: | Full time (37.5 hours per week) |
| Principal Location: | Freetown, with regular travel within Sierra Leone and Liberia |
| Contract Length | Two years, with possible option of extension |

Part 1: Role Purpose:

Alongside two Programmes Managers in Sierra Leone and Liberia, we are seeking an outstanding candidate with the ambition and skill to drive improvements in monitoring, evaluation, accountability and learning (MEAL) in support of quality programme delivery in Street Child's flagship programme in country, with potential for direct programme management dependent on skills and experience. This role reports to the Country Representative for Sierra Leone & Liberia whilst working alongside the leadership and MEL teams of Street Child's excellent national partners

The key objective of this role is to support strong and adaptive delivery of Street Child's programme portfolio in Sierra Leone (70%) and Liberia (30%), with a specific focus on MEAL. The role will support programmes that target increased access, retention, and quality in basic education for vulnerable categories of children. In addition to the programme management aspect of the role, the successful applicant will work to further the capacity building of our local partners in both Sierra Leone and Liberia with a specific emphasis on MEAL systems.

Part 2: Key Responsibilities:

- 1) Programme MEL (50%)
 - Lead on MEAL across all live projects, liaising with partner and SC UK MEAL & global advisory teams, specifically:
 - Adaptation and implementation of SCUUK programme MEAL framework, including tool design & rollout;
 - Strong support to programme managers and partners on data collection, cleaning and analysis;
 - Regular and consistent evidence generation, ensuring this is disseminated and incorporated into current and future programming
 - Lead on reviewing local partner MEAL systems with the aim of significantly improving MEAL capabilities and systems in both Sierra Leone and Liberia
- 2) Programme Management (40%)

- Work closely with Street Child’s national partners to ensure excellent programme delivery (with potential for direct responsibility for new multi-year grant implementation dependent on business need)
 - Prepare donor narrative and financial reports in collaboration with national partners, in particular for new grants;
 - Collaborate closely with the Country Representative to identify capacity gaps within the local partners
 - Directly support local partner project leads to enhance their project management skills and abilities
- 3) Proposal writing & partnership development (5%)
- Collaborate closely with SCUK, EU & US branches on trust and foundation fundraising opportunities, including proposal development and report writing
 - Support high level proposal and budget development as required alongside the Country Representative
- 4) Street Child UK support (5%)
- Coordinate staff/stakeholder/donor visits as required
 - Proactive engagement with SCUK fundraising and communications teams
 - Support Sierra Leone based events in coordination with SCUK fundraising teams, including the Sierra Leone marathon, bike rides & international teacher training programme

Part 3: Person Specification

| Attributes | Essential | Desirable |
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| Experience and Knowledge | <ul style="list-style-type: none"> • Relevant field experience of development programming, with a commitment to and respect for local partnership; • Demonstrable experience developing/delivering MEAL approaches, including logical frameworks and ToC; • Experience of MEAL tool design, delivery and training; • Experience of data collection, cleaning and analysis; • Demonstrable experience of grant and budget management; • Relevant experience of working in support of local partners • Demonstrable experience of capacity building with national staff • Demonstrable experience of proposal writing and report writing | <ul style="list-style-type: none"> • Strong working knowledge of education, child protection and livelihoods; approaches • Strong working knowledge of the Sierra Leone, Liberia or wider West African context; |
| Skills and Abilities | <ul style="list-style-type: none"> • Excellent understanding of current MEAL approaches and an ability to develop MEAL systems • Ability to analyse and evaluate data to produce learnings • Ability to skilfully balance independent working with wider teamwork with both UK and international teams | |

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| | <ul style="list-style-type: none"> • Proven coaching/capacity building skills | |
| Education / Qualifications | <ul style="list-style-type: none"> • | <ul style="list-style-type: none"> • Educated to degree level or Higher in International Development or related field; or attendance at specific relevant training courses, especially in MEAL |
| Other | <ul style="list-style-type: none"> • Excellent written and spoken communications in English (additional languages welcome) • A 'can-do', and agile attitude, a passion for problem solving and adaptive thinking | |

About Us:

Street Child believes that every child deserves the chance to go to school and learn. Our projects focus on a combination of education, child protection and livelihood support to address the social, economic, and structural issues that underpin today's education crisis. We partner with local organisations and communities to deliver our locally rooted programmes, using evidence to drive learning and the refinement and scale up of programmes to create maximum impact for the most children at the lowest cost. We pride ourselves on being willing to go to the world's toughest places where others won't, including remote, hard-to-reach areas and fragile, disaster-affected states across sub-Saharan Africa and South Asia. Since 2008 we have helped over 500,000 children to go to school and learn and supported over 33,000 caregivers to set up businesses so they can afford the cost of educating their children.

Street Child's commitment to Safeguarding

Street Child is committed to the safeguarding and protection of the communities we serve, our partners, our volunteers, and our staff.

As part of this commitment to safeguarding, all offers of employment will be subject to satisfactory references and appropriate background checks. Street Child also participates in the **Inter Agency Misconduct Disclosure Scheme**. In line with this Scheme, we will request information from job applicants' previous employers about any findings of sexual exploitation, sexual abuse and/or sexual harassment during employment, or incidents under investigation when the applicant left employment.

To Apply:

Street Child welcomes applications from all suitably qualified persons regardless of their race, sex, disability, religion/belief, sexual orientation or age.

Please submit your CV and a covering note explaining why you think you could make an extraordinary impact in this role to recruitment@street-child.org before Tuesday 30th November. Applications will be reviewed on a rolling basis and so interested candidates are encouraged to apply early.

As this role is based in country, appropriate pre-employment checks will be required as part of our recruitment process in line with our Safeguarding Policy.